



SPONSORSHIP AND EXHIBITION OPPORTUNITIES

THE CHANGING LANDSCAPE OF EARLY MEDICINES
DEVELOPMENT: BE PREPARED!

Lyon, France - 15-17 May 2019



Dear Colleague,

On behalf of the Programme and Organising Committees it is our great pleasure to invite companies and organisations associated with human pharmacology to support the next conference of the European Federation for Exploratory Medicines Development (EUFEMED), to be held from May 15 – 17 2019 in Lyon, France.

This conference is the result of a continued effort of EUFEMED to gather all stakeholders of early clinical drug development to evaluate and discuss recent developments in the field. We are proud to present to you our exciting scientific programme for 2019 entitled: **The changing landscape of early medicines development: be prepared!**

The two-day meeting will include a mixture of focused scientific sessions, interactive workshops and open forum panel discussions.

Two parallel, pre-conference workshops will take place on 15 May 2019 and are dedicated to **'Trial simulation and basic tools'** and **'Early clinical development of biologics – what is special?'**

The Welcome Reception will take place in the Exhibition Hall immediately after these workshops finish. As exhibitors and sponsors, this will be your first opportunity to meet conference participants.

Your ongoing support is key to the success of our conference. We would urge you to consider the excellent opportunities enclosed in this prospectus which have been designed to work around and support your marketing objectives. If the options do not necessarily meet those objectives, please don't hesitate to contact the Conference Secretariat in the first instance who will be pleased to discuss alternative options.

It is our intention to offer a stimulating scientific atmosphere in which you can meet old colleagues, make new friends and contacts, inspired by the lively city of Lyon.

We look forward to seeing you at EUFEMED 2019!

Organising Committee

Hildegard Sourgens
President

Yves Donazzolo
President Elect

Henri Caplain
**President,
Club Phase 1**

Steffan Stringer
**Communications
Lead**

Conference Secretariat:

Email: eufemed@conferencecollective.co.uk / **Tel:** +44 (0) 20 8977 7997

ABOUT EUFEMED

EUFEMED is the non-profit European Federation for Exploratory Medicines Development, whose members are the scientific European national associations involved in early clinical trials: and translational development.

To find out more about EUFEMED, please visit our website www.eufemed.eu

LOCATION

The conference will be held at Centre de Congrès de Lyon situated between the River Rhone and the Parc de la Tête d'Or close to Lyon city centre.

Centre de Congrès de Lyon
50 Quai Charles de Gaulle
69463 Lyon cedex 06
France

PROGRAMME AND ORGANISING COMMITTEE MEMBERS

- AGAH, Germany: Ingrid Klingmann, Hildegard Sourgens
- AHPPI, United Kingdom: Mike Hammond, Jörg Täubel, Steffan Stringer
- AFPT, le Club Phase I, France: Henri Caplain, Yves Donazzolo
- BAPU, Belgium: Jan de Hoon, Sylvie Rottey
- Associate Member, ACRON Phase 1 Working Party, The Netherlands: Izaak den Daas

PROGRAMME OVERVIEW

Wednesday 15 May 2019

EXHIBITION BUILD

Two parallel, pre-conference workshops will take place covering **Trial simulation and basic tools** and **Early clinical development of biologics – what is special?** Delegate registration will open late afternoon to coincide with a Welcome Reception for all participants. The Welcome Reception will be held in the exhibition hall to offer exhibitors and sponsors an early opportunity to engage with participants.

Thursday 16 and Friday 17 May 2019

CONFERENCE AND SOCIAL EVENTS

The main theme of the 2019 main conference programme is **‘The changing landscape of early medicines development: be prepared!’**. The two full days of sessions will comprise of high-profile speakers, parallel workshops and oral and poster presentations from submitted abstracts. The conference dinner will be held on the evening of Thursday 16 May 2019. All participants and exhibiting companies are invited to participate in all aspects of the conference and social programme.

MAIN CONFERENCE PROGRAMME OVERVIEW

The changing landscape of early medicines development: be prepared!

Programme sessions:

- Current and future options for virtual trials in early medicines development
- Trends and innovation
- The impact of Brexit on early clinical development in Europe
- The changing landscape - how to be prepared
- Guided Poster tours
- Four different break-out sessions each day focusing on the main themes of the conference

Topics will include:

- Virtual Trials in early medicines development (and their consequences)
- The virtual physiological human
- ‘Big data approach’ of toxicology in animal and human
- Automated, adaptive, *de novo* drug design
- Digital biomarkers (modernised endpoints, mobile technology)
- How to manage repercussions of Brexit on early clinical development
- Phase I trials in patients: new approaches and designs in Oncology
- Multinational, multicenter Phase I trials – operational challenges

Workshop 1: Trial simulation and basic tools

- Basic principles of physiology-based PK
- Basic principles of modeling and simulation
- Trial simulation for dose prediction of clinical trials of later phases
- Trial simulation for waiving clinical trials:
 - Physiology-based PK models replacing drug-drug interaction trials
 - Renal and hepatic impairment
 - Genetic variations (personalised medicine)
 - Age groups
- Training software for virtual trials

Workshop 2: Early clinical development of biologics - what is special?

- What is different in PK of biologicals?
- New therapeutic concepts
- ADAs / Immunogenicity
- Operational aspects
- How to approach PD and safety?
- Combined biomarker and drug development

REASONS TO SUPPORT EUFEMED 2019

- Sponsorship of EUFEMED 2019 provides targeted access under one roof to leaders and key decision makers in early clinical drug development who have the capacity to influence the selection of services, products and equipment within their organisations.
- Sponsorship gives you the opportunity to maintain your relationship with existing contacts and generate new customers and collaborators.
- EUFEMED 2019 provides an unmissable opportunity to contribute to key areas of debate and increase your company profile, product awareness and knowledge among your target audience.

There are a wide range of options for your company to become involved in the event, which can be found on the following pages of this brochure. If the packages and opportunities detailed do not necessarily meet your company's specific marketing objectives, please don't hesitate to contact the Conference Secretariat (eufemed@conferencecollective.co.uk) to discuss tailor-made packages.

SPONSORSHIP PACKAGES

We are delighted to present these sponsorship opportunities to maximise your presence. All sponsors will be acknowledged in the conference programme and on the website.

Prices quoted are in Euros and exclusive of tax at the prevailing rate

PREMIUM SPONSOR (Sole sponsorship available for one company only)	€10,000
<p>Premium Sponsor receives</p> <ul style="list-style-type: none"> • Acknowledgement as “Premium sponsor” in all publications relating to the conference • Listed (including logo) on the conference website as a “Premium Sponsor” and a link to your company homepage <p>Please note that these benefits will be implemented once payment has been received</p> <p>Additional benefits:</p> <ul style="list-style-type: none"> • 6 sqm (3x2 m) prime exhibition floor space (no side or back walls), electricity connection, 1 table and 2 chairs • 4 complimentary registrations to the conference and conference dinner • Company logo + full contact details + 200-word description in the conference programme that will be distributed to all participants on-site • Choice of one sponsorship item from those listed under the additional sponsorship opportunities listed below (up to the value of €1,700 + VAT) • 1 spot-light feature in a pre-conference e-shot to registered participants • 1 free commercial insert in the conference pack (Max size A4, max 8 printed pages) • Company logo prominently displayed on every poster board (one colour). 	
SPONSOR	€8,000
<p>Sponsor receives</p> <ul style="list-style-type: none"> • Acknowledgement as “Sponsor” in all publications relating to the conference. • Listed (including logo) on the conference website as a “Sponsor” and a link to your company homepage <p>Please note that these benefits will only be in place once payment has been received</p> <p>Additional benefits:</p> <ul style="list-style-type: none"> • 6 sqm (3x2 m) exhibition floor space (no side or back walls) , electricity connection, 1 table and 2 chairs • 2 complimentary registrations to the conference and conference dinner • Company logo + full contact details + 200-word description in the conference programme that will be distributed to all participants on-site • 1 spot-light feature in a pre-conference e-shot to registered participants • 1 free commercial insert in the conference pack (Max size A4, max 4 printed pages). 	

SPONSORSHIP OF ABSTRACT E-BOOK AND CONFERENCE PRIZES

€4,000

Accepted abstracts of the EUFEMED conference are expected to be published in an e-book *Frontiers in Pharmacology*. The Programme Committee will also award prizes for the best oral and best poster presentations at the conference. (All presentations will be considered for prizes, with preference given to work where the first and presenting author is a young researcher (i.e. 40 years of age or younger).

Sponsorship of the e-book and conference prizes offers the following benefits:

- Acknowledgement on the conference website as “Sponsor” as well as a company logo and a link to the company homepage
- Acknowledgement in the conference programme as “Sponsor”
- Company logo and acknowledgement on cover of abstract e-book
- Company logo on poster-board numbers
- Verbal acknowledgement plus company logo on screen above stage (during oral and poster prize awards at Conference dinner on 16 May 2019).

EDUCATIONAL GRANT DELEGATE CONTRIBUTION

from €2,600

Award a group of recent graduates and take the opportunity to support the development and continuing education of professionals in the human pharmacological industry.

Support delegates attendance to EUFEMED 2019 at a special discounted rate:

- 5 delegates: contribution = €2,270 + VAT
- 10 delegates: contribution = €4,540 + VAT

Educational grant delegate award offers the following benefits:

- Access to the conference scientific sessions 16-17 May 2019, refreshments and lunch and conference materials and tickets to attend the Welcome Reception on Wednesday 15 May 2019 and the Conference Dinner on Thursday 16 May 2019.
- You may choose to award recent graduates just starting in the industry, research nurses, recruitment staff, project managers and laboratory personnel that may not normally get a chance to attend conferences.

Comment from previous participants:

“Quality of the presentations was high and topics were well chosen”

CONFERENCE DINNER

€7,000

The conference dinner will take place on the Hermès River Boat on Thursday 16 May 2019. Approximately 175 delegates and speakers are expected to attend. The evening will commence with guests having the opportunity to network whilst enjoying the spectacular views along the River Rhone and the Parc de la Tête d'Or,

Sponsorship of the conference dinner offers the following benefits:

- Sponsors logo displayed prominently on the menu cards and tickets (In addition to the official conference logo)
- A table of 8 reserved (including 8 complimentary tickets) for your company personnel or guests
- Acknowledgement in the conference programme as “Sponsor”
- Acknowledgement on the conference website as “Sponsor” as well as a company logo and a link to your company homepage
- Opportunity to display pop-up banners in the function areas for the duration of the dinner.

CONFERENCE PACKS

€5,500

The conference pack will be distributed to all participants upon registration at the conference. The type of pack chosen will be at the discretion of the organisers.

Sponsorship of the conference packs offers the following benefits:

- Sponsors logo (full colour) on the conference pack, (in addition to the official conference logo)
- Acknowledgement in the conference programme as “Sponsor”
- Acknowledgement on the conference website as “Sponsor” as well as a company logo and a link to the company homepage.

WELCOME RECEPTION

€4,500

An informal ‘Welcome Reception’ will be held in the exhibition hall on Wednesday 15 May 2019, following the close of the pre-conference workshops. All participants will be invited to attend the reception. This will coincide with the opening of the registration desk to encourage delegates to register in advance of the main programme that starts early the following morning. The drinks and canapes reception will provide an informal opportunity to welcome delegates to Lyon and an added opportunity for exhibitors and sponsors to attract footfall to their stands.

Sponsorship of the welcome reception offers the following benefits:

- Acknowledgement in the conference programme as “Sponsor” of the Welcome Reception
- Acknowledgement on the conference website as “Sponsor” as well as a company logo and a link to the company homepage
- Sponsor’s name and/or logo prominently displayed on the back of the welcome reception tickets
- The welcome speech by the Chairperson will be made from your exhibition stand
- Opportunity to display pop-up banners at the service points for the duration of the reception

LANYARDS

€2,500

Lanyards will be provided for every registered delegate, speaker and exhibitor. The sponsor's name and/or logo will be printed on the badge lanyard (one colour).

Sponsorship of the lanyards offers the following benefits:

- Sponsors logo on the lanyards
- Acknowledgement in the conference programme as "Sponsor"
- Acknowledgement on the conference website as "Sponsor" as well as a company logo and a link to the company homepage.

DIRECTIONAL SIGNAGE

€1,700

There will be extensive general directional signage throughout the venue. Sponsorship of the signage will be limited to general signage, and will not include signage requested by individual sponsors, or any signs in the conference auditorium. The sponsor's name and/or logo prominently displayed in one colour on every conference sign.

NOTE PADS

€1,700

Distributed in the delegate bag, this is a unique opportunity to highlight your name and company logo. The sponsor will need to supply the required number of writing pads, in addition to the sponsorship fee.

PENS

€1,200

Delegate pens will be provided for every registered delegate and speaker. This is a unique opportunity to highlight your name and company logo on an item which will see continuous use throughout the meeting and afterwards. The sponsor will need to supply the pens required in addition to the sponsorship fee.

Comments from previous participants:

"The parallel workshops worked perfectly"

"Overall, the program themes were well selected"

WIFI

€1,700

Complimentary WiFi will be available to all participants throughout the conference venue.

Sponsorship of the conference WiFi offers the following benefits:

- Sponsors logo on the Wifi landing page
- Acknowledgement in the conference programme as “Sponsor”
- Acknowledgement on the conference website as “Sponsor” as well as a company logo and a link to the company homepage.

CONFERENCE BAG INSERT

€850

Brochures or leaflets can be inserted into the conference packs (Max size A4, max 8 pages). The sponsor will need to supply the required number of inserts. The sponsorship fee is applicable to each type of insert.

Please note: Sponsorship items not listed above will be subject to the approval of the organising committee.

ADVERTISING IN THE FINAL PROGRAMME

Companies can reserve full page advertisements in the official final programme brochure which will be distributed to all registered participants on site.

Outside back cover of the final programme	€2,600
Inside page, opposite the table of contents	€1,700
Inside front cover	€1,400
Inside back cover	€1,400
Inside page	€850

Bookings for advertising space will be considered on a first-come, first-served basis and can be made by completing and returning the enclosed application form to **eufemed@conferencecollective.co.uk**

Companies will be informed about the technical specifications and deadline for the receipt of a PDF file in due time after booking.

By returning the booking form, companies are accepting the conference terms and conditions.

EXHIBITION

The exhibition will be held in Rhone Upper Square which is located close to the main auditorium.

Networking opportunities in the exhibition area:

- Tea and coffee breaks each day
- Lunch each day
- Exhibition
- Welcome reception on Wednesday 15 May 2019

EXHIBITION SPACE (6sqm / 3m x 2m)

€3,250

Space is suitable for pop up or table top stands only. Maximum stand height: 3m

Exhibition space includes the following benefits:

- Exhibition floor space only (suitable for pop up or table top stand – please note that shell scheme will not be provided)
- Basic 13-amp electrical supply to stand
- One 6ft table and two chairs
- Acknowledgement as “Exhibitor” in publications related to the meeting (after payment has been received)
- Acknowledgement on the conference website as “Exhibitor” including a logo and link to the company homepage (after payment has been received)
- 2 complimentary registrations to the conference including access to all scientific sessions and conference materials
- Tea, coffee and lunch (2 days) for two company representatives
- Cleaning of exhibition stand area

Exhibition space does not include:

- Shell scheme
- Porter services
- Hire of furniture, flowers, audio visual equipment
- Stand light fittings (e.g. spotlights)
- Dedicated internet connections (complimentary WiFi is available throughout the venue)
- Table covering

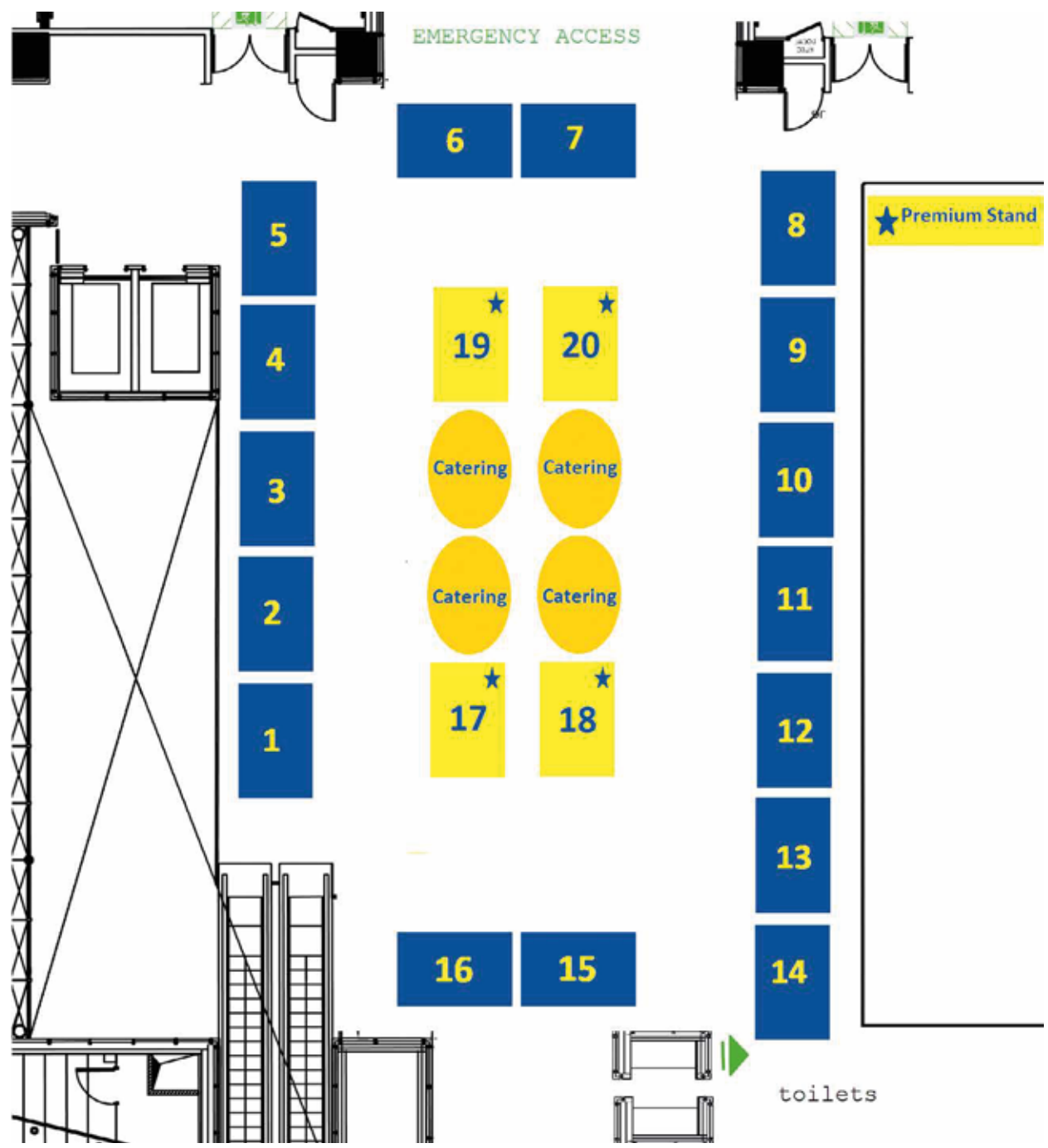
Publishers and societies can request a reduction on the above rates. Requests should be sent to eufemed@conferencecollective.co.uk and will be considered, subject to availability.

EXHIBITION OPENING TIMES

Wednesday 15 May 2019	17.15 – 19.00 hrs
Thursday 16 May 2019	08.00 – 17.30 hrs
Friday 17 May 2019	08.30 – 15.45 hrs

The above times are tentative – final timings will be included in the technical manual which will be distributed to all exhibitors before the conference.

FLOOR PLAN



EXHIBITION SET UP AND DISMANTLING

Exhibition build	Wednesday 15 May 2019	12.00 – 16.00
Exhibition breakdown	Friday 17 May 2019	15.45 – 17.30

HOW TO BOOK

Sponsorship packages and exhibition space can be booked by completing and returning the enclosed booking form to eufemed@conferencecollective.co.uk. Bookings will be considered on a first-come, first-served basis. In returning the booking form, companies declare their acceptance of the conference terms and conditions.

PAYMENT CONDITIONS

Upon reservation, an invoice for the total amount will be sent out by the conference secretariat. Payment is due within 30 days following the date of the invoice.

TERMS AND CONDITIONS

See the last page of this brochure for full terms and conditions.

Comments from previous participants:

“Really pleased with the level of ‘footfall’ to our stand and the overall organisation of the conference”

“Varied topics, interesting speakers”

CONFERENCE SECRETARIAT

The Conference Collective Ltd

8 Waldegrave Road
Teddington
Middlesex
TW11 8HT
United Kingdom



Contacts: Lydia Dumont and Vera Hide

Email: eufemed@conferencecollective.co.uk

Telephone: +44 (0) 20 8977 7997

REGISTRATIONS

Any representatives that you wish to attend outside of the allocated number included in your booking will need to register and pay a delegate registration fee. Please register through the conference website: www.eufemed.eu.

Early bird registration deadline

Thursday 28 February 2019

Standard registration closes

Wednesday 15 May 2019

Onsite registrations will be accepted. Please refer to www.eufemed.eu for details of all registration fee categories.

Exhibitors are most welcome to join us at the conference dinner which will be held on the The Hermés River Boat on Thursday 16 May. Tickets cost €80+VAT and can be booked by completing the relevant section of the exhibition and sponsorship booking form.

Comment from previous participants:

"The opportunity for direct interaction with colleagues was fantastic!"

ACCOMMODATION

The Conference Secretariat recommends the below hotels which are under a 25 minute walking distance of Centre de Congrès de Lyon.

Crowne Plaza Lyon Cité Internationale – 3-minute walk from Lyon Convention Centre

Room rate: From €180 euros per night VAT included, Standard room single occupancy

Breakfast: Included (American buffet)

Double occupancy supplement: 22.00 euros per person and per night

City tax: €1.65 euros per adult and per night (not included)

Warwick Reine Astrid - Lyon – 21-minute walk from Lyon Convention Centre

Room rate: €180 euros per night VAT included, Standard room single occupancy

Breakfast: Included (Buffet)

Double occupancy supplement: 20.00 euros per person and per night

City tax: €1.65 euros per adult and per night (not included)

Hotel IBIS Lyon Caluire Cité Internationale – 11-minute walk from Lyon Convention Centre

Room rate: €129 euros per night, Standard room single occupancy

Breakfast: Included

Double occupancy supplement: €10.00 euros per person and per night

City tax: €1.10 euros per adult and per night (not included)

Appart'City Confort Lyon Cité Internationale - 10 minute walk from Lyon Convention Centre

Room rate: €110.00 euros per night, Standard room single occupancy

Breakfast: Included (Buffet)

City tax: €1.65 euros per adult per night

*The above rates are subject to availability.

The Conference Secretariat has negotiated rates which include bed and breakfast. If you would like to book accommodation at one of the above hotels, please refer to the Accommodation page on the EUFEMED conference website www.eufemed.eu for dedicated booking details and promotional codes. Delegates and exhibitors are free to book accommodation directly through the internet where it is possible that a lower rate will be advertised.

Alternative accommodation can be found on the Only Lyon Tourist Office and Convention Bureau website: **www.en.lyon-france.com**. Only Lyon is the official city guide to Lyon and is a useful website to use when planning your stay.

SPONSORSHIP AND EXHIBITION BOOKING FORM

Company details

Contact name: Position within company:

Company name:

Address:

Postcode: Country:

Tel: Mobile:

Email:

Sponsorship and Exhibition

Item(s)	Cost (subject to tax)
<input type="text"/>	€ <input type="text"/>

Total for invoice

Sponsored items	<input type="text"/>	€	<input type="text"/>		
Exhibition stand	1st choice <input type="text"/>	2nd choice <input type="text"/>	3rd choice <input type="text"/>	€	<input type="text"/>
Total (excluding tax)	<input type="text"/>	€	<input type="text"/>		

Invoicing details

Please send me a VAT invoice quoting Purchase Order No (if required)

Company name and invoice address if different from above:

PLEASE PROVIDE YOUR COMPANY VAT NUMBER:

Payment terms: Payment must be received within 30 days of the invoice date, or prior to the commencement of the conference, whichever is the sooner.

Agreement

I confirm that I:

- 1) Have read the terms and conditions overleaf and agree to be bound by them.
- 2) Understand the cancellation charges explained on the following page.
- 3) Am authorised to sign this document on behalf of the company named above.
- 4) Understand that whilst every endeavour will be made to adhere to the published layout of the exhibition, the Organisers are entitled to vary the layout, without consultation with exhibitors depending on the final exhibition sales and participant numbers if it is in the best interests of the exhibition.

Signature Print Name:

Date:

Please return this form to the EUFEMED 2019 Conference Secretariat. Email: eufemed@conferencecollective.co.uk.
The Conference Collective Ltd, 8 Waldegrave Road, Teddington, Middlesex, TW11 8HT, UK T: +44 (0) 20 8977 7997

TERMS & CONDITIONS

Definitions

Sponsor and/or Exhibitor - any company or organisation that has made a successful application for a sponsorship package, exhibition space, sponsorship or advertising item or any agent or representative acting on their behalf.

Organiser

EUFEMED, c/o The Conference Collective Ltd
8 Waldegrave Road, Teddington, Middlesex TW11 8HT, UK

Agreement

The Booking Form constitutes only an offer by the Sponsor or Exhibitor to exhibit at/sponsor EUFEMED 2019 on these terms and conditions only.

The Organisers reserve the right to accept or refuse such offer at its sole discretion. In the event that the Organisers accept the Sponsor's/ Exhibitor's offer, the Organiser will provide written confirmation of the booking and this will create a legally binding contract between the Sponsor and the Organiser on these terms and conditions only to the exclusion of all others (this 'Agreement').

All bookings of exhibition packages, promotional marketing opportunities, advertising and sponsorship are administered on a first-come, first-served basis in the order in which fully completed application forms are received.

A completed Sponsorship/Exhibition Booking Form should be emailed to eufemed@conferencecollective.co.uk to ensure reservation of a desired location. Upon receipt of the Exhibition Booking Form, space will be confirmed and an invoice will be emailed. Please note that three alternative choices should be clearly indicated on the application form. Space allocations will be made in the order in which application forms are received. The exhibition space fee includes the provision of exhibition floor space. It does NOT include shell scheme.

Payment

On providing such written confirmation to the Sponsor/Exhibitor, the Organiser will issue its invoice to the Sponsor/Exhibitor in respect of the Sponsorship/Exhibitor Fee. The Sponsor/Exhibitor shall make full and final payment to the Organiser no later than 30 days following receipt of the invoice.

The Sponsorship/Exhibitor Fee is subject to tax at the prevailing rate. Payments should be made in Euro and made by direct bank transfer. Full payment details will be provided at the point of invoicing.

Terms

This Agreement commences on the date of the Organiser's written confirmation of the booking and shall terminate at the end of the EUFEMED 2019 except when expressly provided otherwise in these terms.

Cancellation clause

Cancellation of a Sponsorship/Exhibition booking must be made in writing to The Exhibition and Sponsorship Manager, EUFEMED 2019, c/o The Conference Collective, 8 Waldegrave Road, Teddington, Middlesex TW11 8GT, UK and can be emailed to eufemed@conferencecollective.co.uk. If the Sponsor/ Exhibitor cancels this Agreement, the Organiser shall refund (subject to any costs as set out below) to the Sponsor/Exhibitor a percentage of the fees determined in accordance with the following:

If cancellation/reduction is received in writing up to and including 26 February 2019, the organisers shall retain 50% of the agreed package amount.

If cancellation/reduction is received after 26 February 2019 the organisers shall retain 100% of the agreed package.

If the income due from cancelled or reduced space is subsequently covered by the sale of space or sponsorship items the exhibitor will receive a full refund less an administration charge of 15%. The sponsorship/ exhibition fee (where applicable) will be refunded after the conference.

The Organiser shall be entitled to retain from any refunded fees 15% to cover administration expenses, the costs of materials and any costs to which the Organiser has committed when the Sponsor/Exhibitor cancels this Agreement.

In the event of postponement or cancellation of the conference for any cause not within the control of the Organiser, the Organiser shall not be liable to the Sponsor/Exhibitor in respect of any actions claims costs or expenses including claims for consequential respect losses. If the

Conference can be postponed or rearranged the contract for space shall be binding on all parties. If contingency prevents the holding of the Exhibition or the conference is cancelled or abandoned by the Organiser with no intention to rearrange at a future date the Exhibitor shall be entitled to a refund of the Exhibition Fee.

Insurance

While every precaution is taken to protect your property during the event, the Organisers are not responsible for any loss or damage and we strongly recommend that you take out appropriate insurance cover. The Organisers accept no responsibility for any loss sustained by exhibitors from theft, fire damage or any third party.

Exhibitors are also responsible for insuring against any legal liability incurred in respect of injury or damage to property belonging to third parties. In addition to this Sponsors/Exhibitors should protect their expenditure against abandonment and cancellation or curtailment of the event due to reasons beyond the Organisers' control.

Security

The Organisers cannot be held responsible for the loss or damage to exhibitors' property. Exhibitors are advised not to leave their stand unattended at any time during the open hours and set up time especially if there are portable and valuable items on the stand.

Exhibition set up and breakdown

Exhibitors must ensure that their stand is set up and dressed by the times specified in the Exhibitor Manual. The only activities permissible on the open days of the Conference are displaying brochures or the set-up of any valuable equipment, which for security reasons you do not want to leave unattended overnight. Exhibition stands must not be broken down before 15.45 on Friday 17 May 2019, the last day of the Conference.

Exhibitors' responsibilities

All exhibiting companies are responsible for their stand. Due consideration must be given to the safety of the stand throughout the event and that any actions or inactions do not give rise to accidents, injuries or an unsafe working environment so far as is reasonably practicable. Each exhibitor will be required to conduct a risk assessment and to observe the Lyon Convention Centre Specifications and Special Clauses I.

Accessibility

The current EU regulations state that disabled persons must be afforded the same opportunities as able-bodied persons. This includes the ability to attend exhibitions and view any exhibits. To this end, exhibitors are advised to ensure that their stand is easily accessible to visitors in wheelchairs.

Liability clause

The Organiser shall not be liable for any failure to fulfill this contract where failure is caused by supervening circumstances including weather, fire, flood, earthquake, travel, transport delays, war, riots, acts of terrorism or events which, without fault of either party, render fulfillment impossible.

The Organiser's obligations

The Organiser will:

- Organise EUFEMED 2019 to a high standard and to the best of its ability
- Ensure the Sponsor/Exhibitor benefits from all elements of the confirmed Sponsorship/Exhibition Package
- Not do or knowingly permit to be done anything which is prejudicial to the good image of the Sponsor/Exhibitor.

Sponsor's/exhibitor's obligations

Stands must be staffed during key exhibition times, including refreshment breaks and lunch breaks.

Companies wishing to offer hospitality in addition to the Conference social programme must contact the Organisers (email: eufemed@conferencecollective.co.uk). Any additional social events must not clash with the official Conference Social Programme and are subject to the agreement of the Organiser.

The Sponsor/Exhibitor (including its officers, employees, contractors and agents) and the Sponsor's exhibition stand must comply in all respects with all applicable laws, regulations, and rules and conditions of the Venue relevant to it, and with any relevant trade codes of practice.